

Vacancy Announcement for Fund Raiser (Volunteer)

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Human Development and Community Services (HDACS) is a faith-based NGO working in three main sectors of health, education, and community development since 1991. Currently, it manages various projects across Nepal, especially in rural regions and provides services through hospitals, health camps, public health programs, disaster preparedness and response, school development programs, teacher training, educational daycare centers for special needs children and community radio stations. HDACS is committed to attracting and retaining the best employees from all ethnicities, gender and backgrounds in our vision to transform the communities.

Job Title	Fund Raiser
Organization	HDACS-Chaurjahari Hospital Rukum
Location	Chaurjahari, Rukum and Kathmandu Office
Contract Type	Full-time, Renewable contract
Salary Range	No Compensation (Volunteer Position)
Job Description	<ul style="list-style-type: none"> • Develop and implement appropriate strategies to attract necessary funding, in liaison with the ED, Administrative, Finance and Project Teams as appropriate. • Networking and building meaningful relationships with existing and potential partners. • Ensure that proposals and reports are of high quality and are developed in accordance with HDACS' strategy and mission, and partners' requirements • Training staff to ensure effective partner relationship management • Ensure that transparency and integrity is always maintained in relationships with partners.
Required Qualifications	Master's or equivalent degree
Work Hours	48 hours/week + on-call duty rotation
Application Open Date	August 17, 2025
Application Deadline	August 31, 2025
How to Apply	Send CV, academic certificates, license copies, copy of passport to recruitment@hdacsnepal.org
Contact Person	Mr. Sudip Adhikari, Admin and HR Manager